

**Colusa Sutter Yolo Regional Child Support Agency
Leadership Advisory Committee
Policy and Procedure for Public Comment**

Participants, staff, and the public can provide public comment during the Colusa Sutter Yolo Regional Child Support Agency Leadership Advisory Committee (LAC) meetings at any of the locations listed on the agenda, via teleconference or otherwise electronically at their option as allowed by the Brown Act teleconferencing requirements [Gov. Code § 54953(b)].

Policy

PUBLIC MATTERS NOT ON THE AGENDA: Any person may address the LAC at this time upon any subject within the jurisdiction of the Colusa Sutter Yolo Regional Child Support Agency LAC; however, any matter that requires action may be referred to staff for a report and recommendation for possible action at a subsequent Committee meeting. Case specific child support information is not a public matter and will not be discussed during an open meeting. Please note - there is a three (3) minute public comment limit per topic.

DISRUPTIVE BEHAVIOR: In accordance with SB 1100 an individual may be removed from a meeting for disruptive behavior. Prior to being removed a warning will be issued providing an opportunity for the behavior to cease. “Disrupting” means engaging in behavior during a meeting that actually disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting and includes, but is not limited to, one of the following as defined in Cal. Senate B. 1100 (2022), Chapter 171, Sec. 2 (b)(1)(A) and (B):

(A) A failure to comply with reasonable and lawful regulations adopted by a legislative body pursuant to Section 54954.3 or any other law.

(B) Engaging in behavior that constitutes use of force or a true threat of force.

ACCOMMODATIONS: If requested, LAC agendas can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof.

Procedure

To make public comments during an LAC meeting:

In-person

1. Indicate to the LAC member or staff person on site that you would like to make a public comment.
2. The meeting facilitator will invite you to speak at the designated time.

For live remote public comments:

- Device with microphone: Press the “raise a hand” button.
- Phone: Press *9 to indicate a desire to make comment

Staff will call you by your name or phone number when it is your turn to comment. Speakers will be limited to no more than three minutes and will be asked to state their name for the record.

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Written

1. Email a statement to childsupport@csy.cse.ca.gov. To ensure the LAC can review information prior to the meeting, please send e-mails by 10:00 am on the meeting date.
2. Mail a statement to the Director of the Colusa Sutter Yolo Regional Child Support Agency at 100 West Court Street, Woodland, CA 95695, specifying it is for distribution to the LAC.
3. All submitted written comments will be distributed to the LAC and support staff.

Persons seeking an alternative format of the LAC agenda should contact the LAC support staff. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services to participate in a public meeting should telephone or otherwise contact the LAC support staff as soon as possible and preferably at least 72 hours prior to the meeting. The LAC support staff may be reached at 530-509-3791, via email at childsupport@csy.cse.ca.gov or at the following address: Colusa, Sutter and Yolo Regional Child Support Agency, 100 W Court St, Woodland, CA 95695.